

OFFICE ASSISTANT APPLICATION*for 2017–2018* Academic Year*

STUDENT INFORMATION		
Name (please print)	University ID number	
Local address (street, city, state, zip)		
Phone number	U of M e-mail address	Cumulative GPA
College(s) of enrollment		Anticipated graduation date
Major(s)		

Do you have a work-study award? yes no (work-study funding is not a requirement for this position)

WORK REFERENCES (Please provide phone numbers and e-mail addresses)

ACTIVITIES (Please highlight co-curricular, extra-curricular, volunteer, or other experiences that make you a strong candidate. Include dates of involvement and the nature of your participation.)

SUBMIT TO

Ed Stash, Executive Administrative Specialist
 stash001@umn.edu
 390 Northrop
 84 Church Street S.E.
 Minneapolis, MN 55455

Application, resume, and personal statement are due by 4:30 pm on April 9, 2017